

PINGON Localization Working Group (LWG) Terms of Reference (ToR)

1. Background

The Philippine Inclusive NGO Network (PINGON) recognizes the critical importance of advancing localization in humanitarian and development work. The Localization Working Group (LWG) is established to lead and coordinate actions towards the achievement of PINGON Goal 3: PINGON members strengthen their shared commitment to localization by fostering common understanding, aligning with global standards, building solidarity with advocacy networks, and promoting direct support for national and local CSOs.

2. Purpose

The LWG shall serve as the primary platform within PINGON to operationalize Goal 3 by:

- Translating the localization commitment into actionable strategies.
- Steering and facilitating collaboration and mutual learning among members.
- Monitoring and reporting progress to the PINGON Executive Committee (ExeCom).

3. Objectives - the LWG will pursue the following objectives:

- Develop a shared understanding and working definition of localization within PINGON's context.
- Promote alignment with key global commitments on localization, such as the Charter for Change and the Pledge for Change.
- Engage with relevant networks and platforms advocating for localization.
- Advocate for increased direct humanitarian financing for national and local CSOs.
- Revisit and update the localization working definition and to roadmap developed through the Humanitarian Country Team (HCT) to ensure its relevance and alignment with PINGON's priorities.
- Enable the inclusion of interested national and local CSOs that align with PINGON's values and principles.

4. Composition and Selection Criteria

Composition Criteria

- Organizational commitment to localization principles and practice.
- Active engagement in relevant localization networks and initiatives.

Leadership

- Chair: KNH
- Co-Chair: Oxfam Pilipinas/ HI

Tentative Members for 2025

- KNH
- Oxfam Pilipinas
- AWO

- GNIP
- ShelterBox
- HI
- RI
- EDUCO
- CARE
- PIN

5. Core Functions and Responsibilities

- Chair / Co-Chair: Convene and facilitate meetings, coordinate with the PINGON Secretariat, represent the LWG in PINGON forums, oversee work plan implementation.
- Members: Participate actively in meetings, contribute to action plan implementation, share updates and resources, and align organizational activities with Goal 3 commitments.

6. Coordination Mechanisms / Actions

- Internal -Coordinate with other PINGON working groups (e.g., Advocacy Working Group) to ensure synergy.
- External -Engage with national and global localization advocacy networks.
- Share best practices, lessons learned, and resources externally to advance the localization agenda.

7. Meeting Frequency and Reporting Lines

- Frequency: To be determined following the finalization of the action plan.
- Reporting Lines: Directly reports to the ExeCom
- Agendas to be shared in advance; minutes to be circulated within five (5) working days.
- Quorum: 50% + 1 of confirmed members.
- Decision-making: By consensus where possible; otherwise by majority vote.

8. Coordination with Executive Committee/Secretariat:

- Chair/Co-Chair coordinate with the secretariat regarding working group meetings and plans.
- Coordinate with other working groups e.g advocacy

9. Review and Sunset Clauses

Annual review

NOTE: Approval of the TOR and confirmation of membership during June 13 meeting. After which, Action Planning will be scheduled.